

**GREENFERRY WATER DISTRICT  
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS  
March 3, 2020 5:30 PM, District Office, Coeur d'Alene, Idaho**

**CALL TO ORDER AND ROLL CALL**

Chairman Stephen Tanner opened the meeting at 5:30 PM. A roll call confirmed that Ron Utz, Carol Rassier, Bob Foster and Mary Cusack were also present. Legal counsel Caitlin Kling from Hawley Troxell was also present.

**EXECUTIVE SESSION**

Next, a roll call vote the Board was approved at 5:30 PM to enter into Executive Session, per Idaho Code 74-206 (b), (c) and (f), following a motion by Mr. Foster and second by Mr. Utz.

**NEW BUSINESS – ACTION ITEMS**

Next, the Board exited Executive Session at 7:30 PM, following a roll call vote, from a motion by Mr. Utz and second by Ms. Rassier. The Board took no action.

Next, the Board discussed Riverview Heights Issues, including the Construction Improvement Agreement (CIA) with the District.

Next, the Board discussed the possible theft of service on Crystal Bay Road and determined there was no theft.

Next, the Board set another special meeting for March 12, 2020 at 1:00 PM at the DEQ office.

Next, Ms. Cusack tendered her resignation from the Board, effective immediately.

**ADJOURN**

With no further business to come before the Board, the meeting was adjourned at 7:45 PM, following a motion by Ms. Rassier and second by Mr. Foster.

Respectfully Submitted,

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Stephen Tanner, Chairman

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Carol Rassier, Recording Secretary



**SECTION X: District Property Rights  
Greenferry Water and Sewer District**

**PURPOSE OF THE POLICY:**

**The purpose of the policy is to provide for the protection of the District's property and to impose penalties for any damage to them.**

**POLICY:**

1. No persons, except properly identified District personnel, representatives, or contractors, shall turn water on or off at the District's shut off, make repairs, connections or replacements, including any water meter on private premises, to any of the District's property.
2. The costs of material and labor for the repair or replacement of District property caused by any water user, or those for whom he is responsible shall be paid for in full by such water user, including removal of or damage to any District locking device on the meter. The costs of material and labor will be invoiced to the address on record of the water user
3. Any person causing encroachment of any District meter, or water line easement by maintaining, constructing, or utilizing any form of impediment, blockage, vehicle, fence, building, device, or harboring an animal, within or on a District meter or water line easement, or ingress/egress to such easement that prevents, delays, or causes harm to the normal administration of District policies, District personnel, representatives, or contractors and fails to remove such encroachment, or remove, control or confine such animal within 48 hours when requested in writing by the District will result in the District shutting off water supply to the premises where such access is prevented. The District will not turn the water on again until such access is allowed.
4. Any person refusing reasonable access to property to District personnel, representatives, or contractors for the purpose of inspecting facilities or for testing, reading, maintaining, replacing or removing meters will result in the District shutting off water supply to the premises where such access is prevented, with notice 48 hours in advance.
5. Any person harboring an animal that prevents or delays normal safe administration of District policies by District personnel, contractors, or representatives shall confine and control such animal within 48 hours from the date of written request by the District. Any failure to confine and control such animal will result in the District notifying Kootenai County Animal Control and shutting off water supply to the premises where such access is prevented. The District will not turn the water on again until such access is allowed.
6. The fee for any District representative to turn the water service on or off is as referenced in Section III(c) Rates and Payment Policies.

