

**GREENFERRY WATER AND SEWER DISTRICT
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING
May 20, 2024 4:00 PM, at the District Office**

Chairperson Carol Rassier opened the meeting at 4:09 pm.

Additional Board in Attendance:

Vice Chairman, Dr. Bob Stiger
Secretary Treasurer Ron Utz
Member, Rex Grace Via Zoom
Member Susan Sloyka

Staff in Attendance:

John Austin, Manager
Bob Kuchenski, Water Operator
Ian Kuchenski, Water Operator via Zoom

Guest:

Sarah Loader, Advisory Committee Chairperson via Zoom

CONSENT AGENDA

Dr. Stiger made a motion to approve the Consent Agenda. Ms. Sloyka seconded it.

Discussion ensued on the following issues:

- Water Operator Report (attached)
- Engineers Report (attached)
- Financial Report, Invoice and Delinquent List Approval
- Approval of the Meeting Minutes of the April 15, 2024 meeting
- Action List – Projects/Issues and Timelines For Action

The Board then took the following action:

Action: The Board set an Executive Session for May 29, 2024 to consider contractor and personnel issues. Mr. Austin will post the agenda and send it to the Board.

Due Date: May 27, 2024

The Consent Agenda was then approved unanimously.

OLD BUSINESS

Ms. Loader then tried to provide the Community Advisory/Action Committee Report (minutes attached) but she had audio problems via Zoom. Mr. Austin stated the SWEP grant was still on track and the Committee has directed that she be the point person for any updates or changes to the submittal for a second phase. He then stated the Committee will tour the District facilities on June 11th at 3 pm ahead of the next Advisory Committee meeting and invited members of the Board to join them.

Mr. Austin again stated if more than two members of the Board attended it would require a notice of a public meeting. After discussion, the Board directed that a meeting be noticed for June 11, 2024 in the event more than two members are present. Mr. Austin then discussed Ms. Loader's contact with the cybersecurity expert at Boise State University about any grants that might be available. He stated the best resource would be the Environmental Protection Agency, with federal funds to protect water sources.

Action: Mr. Austin will post an agenda for a Special meeting of the Board on June 11, 2024 at 3:00 pm.

Due Date: June 9, 2024

Mr. Glessner then discussed the Well #1 and #2 projects, stating that the #1 pump and Automatic Transfer Switch were on site, and the VFD was at Bigfoot. He said routine tests of the Well #2 pump will continue until DEQ approves the samples taken from it.

Mr. Glessner then updated the Board on the Well House Expansion, noting the specs were ready and that the contractor could likely start by June 1st.

Mr. Glessner then noted the backup generator project was proceeding with the contractor excavating for the conduit required to hook the generator and power supply together. He said the project should be complete by early to mid-June 2024.

NEW BUSINESS

Mr. Ian Kuchenski said he was getting another quote on the security camera if no info is received by May 29, 2024.

Mr. Grace discussed the issues with the electrical contractor, including the lack of communication on problems at the well house last year, and now with the installation of the backup generator. The Board directed that the issue be on the agenda for the May 29, 2024 special meeting of the Board.

ADJOURN

With no further business to come before the Board, the meeting adjourned at 6:15 pm.

Carol Rassier, Chairperson

John F. Austin, Manager

5/20/24 Greenferry Water System Report

A. Water Production/Consumption update.

3,794,000 gallons produced by the wells during April. This works out to 126,000 gallons per day or 321 gallons per day, per customer. (392 connections).

3,926,000 gallons produced by the wells during April last year. This works out to 131,000 gallons per day or 333 gallons per day, per customer. (393 connections).

2,918,000 gallons produced by the wells during April 2 years ago. This works out to 97,000 gallons per day or 247 gallons per day, per customer. (392 connections).

3,577,000 gallons produced by the wells during April 3 years ago. This works out to 119,000 gallons per day or 340 gallons per day, per customer. (358 connections)

2,952,000 gallons produced by the wells during April 4 years ago. This works out to 98,000 gallons per day or 280 gallons per day, per customer. (350 connections)

2,670,000 gallons produced by the wells during April 5 years ago. This works out to 89,000 gallons per day or 259 gallons per day, per customer. (343 connections)

B. General issues.

1. Shop cleaned up and organized. Inventory list updated.
2. Update on river line issue.
3. Pump house expansion & generator update (Roger).

Greenferry Water and Sewer District

May 2024

Engineers report

Well 2 project

Well two has been ran and tested. Setup is complete. We had a trace chemical show up in one of the water sample test and recently ran the well again and resampled. Bob Kuchenski thinks it was from chlorine. We sampled it in a different location this time.

WE will are hopeful we can start running well to within the next two weeks.

Well 1 project

This project has been put on hold until next fall.

Well house electric service upgrade project:

Bigfoot Technical Services is installing the conduit needed to set up the generator and the new 400 amp service. Contractor, Calm waters, has trenched for the conduit and will be building the generator pad.

Generator project:

The used generator is ready for delivery and the conduit and generator pad are being constructed. We can set the generator once the par concrete has cured but will need DEQ approval and the 400 amp and transfer switch electrical completed before we can put it in service. The Generator PER will be submitted to DEQ next week or when we receive all of the necessary electrical information.

Pump House expansion:

We have not received any bids for the pump house expansion yet. Currently there are two contractors looking at them. We have added the future water main to the plan and it will be stubbed out under the new foundation and past the electrical conduit to avoid digging up the area later.

Highland Reservoir:

We have reached out to contractors for updated cost to repair tank cracks, install a liner or sealer and to scan the bottom of the tank for cracks and voids.

We have not received a quote from GPRS for the subsurface scan yet. They have responded indicating that they are still interested.

Aqua Drone has provided a quote to clean and seal the water reservoir cracks and apply a full liner. The liner will be a paint on product which is the same as we applied to the inside of the Snowshoe Recharge Reservoir. Attached is their quote.

**ADVISORY COMMITTEE
MINUTES
May14, 2024, Office 4:00 PM**

Attendance:

Dr. Bob Stiger, Board Member, Manager John Austin, Mike Reynolds, Sarah Loader and Pat Bethke were in attendance.

SWEP

The group discussed the Round 1: Applications, still under review June 2024 and the countdown to the Round 2 due date. Applications are being accepted until July 9, 2024. Ms. Loader advised that the Committee should review any recommendations, if any are received, for a successful future submittal. They also designated Ms. Loader as the designated person to respond to the grants.

Backup Generator

Mr. Austin discussed the generator pad being installed for the generator and the receipt of the Automatic Transfer Switch. He said the 10" main line will be in the excavated ditch as well as the conduit for the electrical to the 400-amp service.

Local Improvement District

The Committee discussed expanding the Crystal Bay Road LID to include other properties with service issues, like Granite Point and possibly other properties in the District or near the District like Schilling Loop.

Facility Tour

The Committee again discussed the tour and set the date for June 11 at 3 pm ahead of the next Advisory Committee meeting.

Open Meeting Laws

The Committee heard from Dr. Stiger about the issues of meeting outside the parameters of the open meeting laws.

Other Business

Ms. Loader stated she contacted BSU professor Kody Walker on the cyber issue and it was determined there is not funding available that he has seen. He said he'd reach out to DEQ and they recommended EPA for any resources the agency may have.

The meeting adjourned at 5:55 pm