

**GREENFERRY WATER AND SEWER DISTRICT
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING
December 8, 2025 4:00 PM, at the District Office and Via Zoom**

Chairperson Carol Rassier opened the meeting at 4:00 pm.

Additional Board of Directors in Attendance:

Vice Chairman Dr. Bob Stiger
Secretary Treasurer Susan Sloyka
Director Sarah Loader
Director Pat Bethke

Staff in Attendance:

Rex Grace, Manager
John Austin, Manager
Debbie Swensen, Accountant
Bob Kuchenski, Water Operator
Ian Kuchenski, Water Operator (via Zoom)

OLD BUSINESS

The Board of Directors (BoD) approved the minutes of the October 13, 2025 meeting following a motion by Ms. Loader and second by Ms. Sloyka. Motion passed unanimously.

The BoD then heard from Mr. Austin on the SWEP Grant and Impact From Government Shutdown. The BoD directed that Mr. Grace work with Ms. Loader on updating the grant access. Mr. Grace will replace Mr. Austin as the Point of Contact, Administrator and Financial Contact.

The BoD then heard from Mr. Glessner on the Generator Pad Containment and extra diesel tank hook up work. He noted there was a quote from 3 contractors for the containment and hook up work. After discussion, Mr. Grace will work with Mr. Glessner on alternative plan for the project.

ACTION: Mr. Grace will work with Mr. Glessner on alternative solutions for this project.

DUE DATE: December 22, 2025

The BoD then tabled the Amendment to Water Operators Agreement for Meter Installation pending the SWEP administrator's response on allowed billing for the grant.

The BoD then discussed the Bayshore Development. Ms. Loader stated she prepared a letter to the developer for review by the BoD. She said she got input from Directors Sloyka and Stiger and has incorporated those changes. Chairperson Rassier stated

that she wanted input from the BoD. After discussion, the BoD directed that the letter be certified mailed to the developer by Mr. Grace.

ACTION: Mr. Grace will send the letter to the developer via certified mail.

DUE DATE: December 9, 2025

The BoD then heard from Mr. Glessner on the Water Facility Plan. Mr. Glessner stated the plan was not yet ready for board review. He will complete the updates including the environmental information and provide a “ready to send” copy for board review. The BoD will review the plan and approve it at the December 22, 2025 meeting.

ACTION: Mr. Glessner will provide a “ready to send” copy of the plan to the BoD for review.

DUE DATE: December 15, 2025

NEW BUSINESS

The BoD then discussed the Annual Notice for Unknown Lead Service Line Inventory. Mr. Bob Kuchenski provided the list of residents who need to be notified and it must be done by December 31, 2025. The BoD directed that staff get the letters out to the affected residents.

ACTION: Mr. Grace, Mr. Bob Kuchenski, Mr. Ian Kuchenski and Ms. Swenson will prepare the mailing to the district members with unknown pipe composition.

DUE DATE: December 31, 2025

ADJOURN

With no further business to come before the BoD, the meeting was adjourned at 4:47 pm, following a motion by Dr. Stiger and second by Ms. Loader.