

**GREENFERRY WATER AND SEWER DISTRICT
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING
December 22, 2025 4:00 PM, at the District Office and Via Zoom**

1. Call to Order/roll call

Chairperson Carol Rassier opened the meeting at 4:09 pm

Board of Directors in Attendance:

Dr. Bob Stiger, Vice Chairman - via Zoom
Susan Sloyka, Secretary/Treasurer
Sarah Loader, Director - via Zoom
Pat Bethke, Director - via Zoom

Staff in Attendance:

Rex Grace, District Manager
Roger Glessner, Ace Engineering
Bob Kuchenski, Water Operator
Ian Kuchenski, Assistant Water Operator, via Zoom
Debbie Swensen, Accountant

Guests:

None

CONSENT AGENDA

Director Loader made a motion to approve the Consent Agenda. Secretary/Treasurer Sloyka seconded it. Motion passed unanimously. Discussion ensued on the following issues:

- Water Operator Report
- Engineers Report
- Manager's Report
 - Noted that Mr. Rex Grace was hired as the System Manager as of December 1, 2025.
- Financial Report, Invoice and Delinquent List Approval
- Approval of the Minutes of the November 24, 28 and December 8, 2025 meetings
- Action List, CIP – Projects/Issues and Timelines

ACTION: Manager Grace will schedule waiting meter repairs for late January 2026.

DUE DATE: January 26, 2026

ACTION: Accountant Swensen will hold \$150 from Water Operator payment in January 2026 for refund on 1 turn-off/turn-on.

DUE DATE: January 26, 2026

ACTION: Manager Grace will review/revise Water Operator Policy for installing SWEP grant meters.

DUE DATE: January 26, 2026

ACTION: Manager Grace directed to cancel the current Credit Card:

#XXXX XXXX XXXX 7993, Exp date: 05/2028, Sec Code: XX6,

Name on card: John Austin, Greenferry Water Dist.

DUE DATE: January 26, 2026

ACTION: Manager Grace directed to open a new Credit Card with Mountain West Bank.

DUE DATE: January 26, 2026

The Consent Agenda was then approved unanimously.

OLD BUSINESS

Water Facility Plan (WFP) - The Board discussed the WFP updates by ACE Solutions. Manager Grace expressed concerns regarding the water production calculations.

ACTION: Manager Grace directed to schedule a meeting with IDEQ to discuss the WFP production calculations before it is submitted to IDEQ. Directors to attend: Chairperson Rassier, Vice Chairman Stiger or Secretary/Treasurer Sloyka.

DUE DATE: January 26, 2026

NEW BUSINESS

1. New Meter Connection Request

Manager Grace recorded a new single meter water connection request December 16, 2025.

2. Highland Booster Repair & Tree Removal

Damaged by falling tree in wind storm, Water Operator Ian Kuchenski completed initial repairs. Manager Grace has met with insurance and contractors to complete permanent repairs. Insurance deductible was determined to be \$10,000 for building damages.

ACTION: Manager Grace to schedule repairs

DUE DATE: January 26, 2026

3. Main Gate & Bella Ridge fence repair, wind storm damage
Manager Grace has met with insurance adjuster to complete repairs. Insurance deductible was determined to be \$10,000 for building damages.

ACTION: Manager Grace to schedule repairs

DUE DATE: January 26, 2026

ACTION: Manager Grace to investigate alternative insurance carriers

DUE DATE: January 26, 2026

4. Advisory Committee recommendations
Recommend consult with our attorney Brian Werst as to the District's authority to implement a septic management program.

ACTION: Director Loader & Manager Grace to author an email, for board review, to Brian Werst requesting legal advice on our authority.

DUE DATE: December 30, 2026

5. Septic Policy MOU with PHD
Discussed creating an initial MOU policy to be reviewed with PHD.

ACTION: Director Stiger, Roger Glessner Ace Engineering, Advisor Tanner & Manager Grace to create an initial MOU Policy to be reviewed by the Board and with PHD.

DUE DATE: January 6, 2026

6. Backup Generators for boosters
Discussed recent power outage in the district and the need for backup generators for boosters that do not have backup generators.

ACTION: Director Stiger, Director Bethke, Roger Glessner Ace Engineering & Manager Grace to review Capital Improvement Projects (CIP) priorities and obtain permanent generators for the boosters as early in 2026 as possible.

DUE DATE: January 26, 2026

EXECUTIVE SESSION - IDAHO CODE 74-206 1(a)

None.

ADJOURN – 4:45pm

