

**SECTION V. WATER SERVICE CONNECTION POLICY
MULTIPLE/SUBDIVISIONS
Greenferry Water and Sewer District**

A. PURPOSE

The purpose of the policy is to provide details on the procedure for multiple hookups and/or subdivisions to connect to the water system.

B. CONNECTION PROCEDURE

1. Upon request of a developer for more than one connection or via a subdivision, the developer must request from the District a Preliminary Will Serve Letter prior to submittal of the plat to the County for preliminary plat approval.
2. The Developer and District shall enter into a Construction Improvement Agreement (CIA), detailing the requirements of the Developer to receive water from the District.
3. Once determined by the District Engineer, the District will issue a Construction Approval Letter detailing the specific requirements, prior to the issue of Notice to Proceed on the elements of construction listed in the CIA.
4. The connection (or capitalization) fee currently in place must be paid in full for each hookup requested.
5. The fee must be paid prior to the issuance of a Final Will Serve letter by the District to the County on behalf of the developer.
6. If a development is to be built in phases, the connection fees may be prepaid on the number of connections in each phase, based on the minimum number for phases allowed in accordance with Kootenai County policies.
7. The District will issue a Final Will Serve Letter upon the satisfactory completion of the conditions in the Preliminary Will Serve Letter, which will be required prior to the plat submittal to the County for final plat approval.
8. The requirement to hook up to the system within 6 (six) months for single connections is waived for requests of more than one connection, but in a timeline defined in the CIA.
9. The payment of any other fees then in place, including monthly service fees, shall begin upon completion of the development, and until such time full service to a connection is requested.
10. Connection fees, minimum monthly usage fees, meter flow size, water service rates, and applicable number of water meters for all multi-family, commercial and/or industrial water service applicants and/or users shall be as determined by the District on an individual case basis.

C. APPLICANT'S RESPONSIBILITY

1. The applicant is responsible for payment of fees as described above in this document.

Approved 4-9-2020

2. The applicant is responsible for connections from the backside of the meter to the user premises including a frost-free hydrant.
3. The applicant is responsible for all labor and material costs to make the physical connection to the District water distribution system.
4. Any costs to the District relative to a hookup in excess of the connection fee shall be paid by the applicant(s). These costs may include, but not be limited to costs associated with extending the water distribution lines or legal fees.
5. All water users shall adhere to the District Cross Connection Policy. The Idaho Department of Environmental Quality (DEQ) document I.D.A.P.A. 58.01.08 requires the District to discontinue water service to anyone not meeting the requirements of the District Cross Connection Policy until such time corrective measures are fulfilled. All water users shall also adhere to all other applicable Idaho State Rules for drinking water systems.

D. DISTRICT'S RESPONSIBILITY

1. The District shall supply, at the applicant's expense, the yoke, meter, meter box, and any other hardware required to provide service.
2. Upon request, the District shall provide copies of all applicable policies.
3. Contractors shall be hired by the District. They must be licensed as public work contractors by the State of Idaho and adhere to the District Construction Policy, Idaho, and local codes. All contractors must provide a certificate of insurance naming the District as additionally insured for all work, prior to performing any work.
4. All work performed during the connection process shall be inspected and approved by a District representative before any water lines are buried. The contractor shall have the District representative on site during exposure of the District water distribution system.

E. OWNERSHIP

- 1 All water lines, individual pump stations, and all other appurtenances from the backside of the meter box shall be owned and maintained by the water user.
2. All tangible items beginning at the District distribution line to the exit of water from the meter box shall remain the property of the District. There shall be a shut off valve and meter at all points of delivery.
3. The connection fee and any subsequent approval for water service apply to property, not to any person or entity. No connection (water service) may be transferred to any other property.
4. When ownership of any property with a water service is transferred, the water service right is transferred to the new property owner.

F. ACCESS

All District water users and members shall provide District personnel free, unfettered, timely, and safe access to any water meters serving property. No person shall utilize any structure or any other means to block, impede, or restrict the District use of any service easement, or limit the willful exercise of District administrative duties.

G. SUPPLYING WATER TO OTHERS

No water user of the District shall provide water to any other property without first receiving written permission from the District.