

**GREENFERRY WATER DISTRICT
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
July 29, 2020 12:00 Noon, District Office, Coeur d'Alene, Idaho
And Via Zoom**

CALL TO ORDER AND ROLL CALL

Chairman Stephen Tanner opened the meeting at 12:06 PM via Zoom. A roll call confirmed that Ron Utz, in the office and Carol Rassier, Bob Stiger and Rex Grace (via Zoom) were also present. Staff included John Austin (Office), Manager and Bob and Ian Kuchenski, Water Operators (via Zoom). Also in attendance were Ashley Williams from Welch Comer and Ed Bejarana from Zenith Exhibits via Zoom.

OLD BUSINESS

Mr. Austin discussed the letter of termination to ACE Solutions on the Water Facility Plan. He stated ACE would still be District Engineer. Ms. Rassier requested that all documents from ACE concerning the Plan be sent to the District, both hard copy and electronically. The Board added the date of August 3, 2020 for ACE Solutions to comply with the request for records. Mr. Stiger made a motion, seconded by Ms. Rassier, to terminate ACE Solutions and to send them the letter of termination, as amended.

Ms. Williams then discussed the contract with Welch Comer to complete the Water Facility Plan. Mr. Utz asked Ms. Williams about the timeframe to complete the Plan. She stated she'd have an estimate of the completion date within the next couple weeks and then will better know the timeframe. She stated Welch Comer has done around ten Plans this year and most usually receive about a half-page of comments. She believes the technical approval could be within 2-4 months. After discussion, the Board approved the contract, following a motion by Mr. Stiger and second by Ms. Rassier.

Next, the Board considered an alternate website design contract. Mr. Bejarana introduced himself and discussed the terms of his proposal to provide web services. He said he's built 2,000 websites over the last nine years, and works with 400 clients. He bills at \$95/hour but discount to \$50/hour for non-profits/governments. The cost to create the website would be \$497.50 and \$75/month for backups and security maintenance. The Board then reviewed a website for the Southside Water and Sewer District in Sagle. After discussion the Board directed that a contract with Mr. Bejarana be forwarded to legal counsel for review. They also directed that the Southside webmaster meet with the Board at the next meeting via Zoom.

OLD BUSINESS

Next the Board discussed the new meters for the District. The Board authorized the meters, with remote reads, for new connections, following a motion by Mr. Grace and second by Mr. Utz, limiting the number to five new ones at this time.

Chairman Tanner directed Mr. Kuchenski to discuss the issue of the booster stations meters with the District Engineer to ensure he's apprised, as are the developer, of the issue.

ADJOURN

With no further business to come before the Board, the meeting was adjourned at 2:44 PM following a motion by Mr. Utz and second by Mr. Grace.

Respectfully Submitted,

Stephen Tanner, Chairman

John Austin, Manager