

**GREENFERRY WATER DISTRICT  
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS  
July 23, 2020 10:00 AM, Welch Comer Office, Coeur d'Alene, Idaho  
And Via GoToMeeting**

**CALL TO ORDER AND ROLL CALL**

Chairman Stephen Tanner opened the meeting at Welch Comer Engineers at 10:00 AM via GoToMeeting. A roll call confirmed that Ron Utz, Carol Rassier, Vice Chairperson and Rex Grace in their office and Bob Stiger (via GoToMeeting) were also present. Staff included John Austin, (Office), Manager and Bob Kuchenski, Water Operator and Jessie Roe, Accountant (via GoToMeeting). Also in attendance were Necia Maiani and Ashley Williams from Welch Comer.

**NEW BUSINESS**

Mr. Austin discussed the background of the District and how the Board came to the conclusion to consider bringing Welch Comer Engineers in to complete the Water Facility Plan. He also discussed the pending developments, for 84 lots, but that the District has currently reached its capacity to serve 400 hookups.

Ms. Williams then updated the Board on their process to get the Water Facility Plan approved. That includes demand analysis and hydraulic modeling, and to verify deficiencies and proposed projects. She stated they would prefer to reformat the plan to that which DEQ is familiar. Chairman Tanner stated he would ensure ACE Solutions will work with Welch Comer on elements of the plan.

The Board then agreed to consider an hourly contract with a not to exceed amount. Ms. Williams noted the rate and not to exceed amount would be listed in a contract for Board approval at the next meeting. Mr. Austin stated it would be favorable if DEQ would increase the grant award to cover additional costs incurred by the District to get DEQ approval of the Plan. Ms. Williams noted a letter to DEQ with the request would be appropriate if there are funds available for that purpose.

As to funding the projects in the Plan, Mr. Austin noted the District passed a bond election for up to \$1.8 million. Ms. Williams said it would be best if the Board received technical approval from DEQ before moving forward with projects, and after input from residents commenting on the Plan.

Chairman Tanner also discussed the IDWR water right approval process, and also the work being done on the booster stations as designed by ACE Solutions. He also discussed the booster station bypass project (\$60-80k) and other projects in Greenferry Terrace. He stated for the Board that they will continue to retain ACE Solutions for these projects while remaining the District's Engineers.

## **OLD BUSINESS**

Next, the Board considered an alternate website design contract. After discussion the Board directed that firms interested in providing web services meet with the Board at the next meeting.

Next, the Board set the next meeting for July 29, 2020 at 12:00 noon via Zoom.

## **ADJOURN**

With no further business to come before the Board, the meeting was adjourned at 11:22 AM following a motion by Mr. Utz and second by Ms. Rassier.

Respectfully Submitted,

---

Stephen Tanner, Chairman

---

John Austin, Manager