

**GREENFERRY WATER AND SEWER DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
July 20, 2020 4:00 PM, via Zoom  
And at the Office, 9191 Michael Way, CDA, ID**

**CALL TO ORDER AND ROLL CALL**

Chairman Stephen Tanner opened the meeting at 4:17 PM. A roll call confirmed that Ron Utz, Carol Rassier, Rex Grace in the office and Bob Stiger (via Zoom) were also present. Staff present were John Austin, Manager, Bob Kuchenski, Water Operator and Roger Glessner, Engineer.

**OLD BUSINESS**

Next, the Board discussed the website design contract with Seltice Systems. Mr. McGaughey stated the reasons for the increased cost after discussing the contract with legal counsel for the District. After discussion, the Board tabled the matter to enter into Executive Session to discuss the contract.

Next, the Board considered the minutes of the June 15, 2020, which were approved following a motion by Ms. Rassier and second by Mr. Utz. Next the minutes of June 22, 2020 as amended were approved following a motion by Mr. Grace and second by Mr. Utz. Next the minutes of July 6, 2020 as amended were approved following a motion by Mr. Grace and second by Mr. Utz.

Next, Mr. Kuchenski presented the Water Operator Report, including water usage over the last five years. Mr. Stiger then made a motion to approve the report. After a second by Mr. Grace the report was approved.

Next, the Board approved the Invoice and Delinquent lists, following a motion by Mr. Utz and second by Mr. Grace.

Next, Mr. Austin and Mr. Glessner gave an update on Riverview Heights and Bayshore Estates. On Riverview Heights Mr. Austin noted he needed authorization from the Board to act on their behalf on the Conditional Use Permit. Mr. Austin was given the approval by the Board. He noted the approval of the existing system is under New Business. Mr. Glessner said the Fire Marshall is working with the developer on fire flows so building permits can be issued. On Bayshore Estates, the developer had a favorable hearing before the examiner, who recommended approval by the County Commissioners. That is scheduled for July 30, 2020.

Next, Mr. Stiger discussed projects for funding, based on ranking criteria from the K-T Trade Study. He stated he'll take the Board comments from both rankings (by Chairman Tanner and Mr. Stiger) and reply back to the commenter.

Mr. Stiger then left the meeting to prepare for a medical procedure.

Next, the Board discussed the letter to residents, which was approved to go in the mail this week.

## **NEW BUSINESS**

Next, the Board discussed the approval of the Riverview Heights subdivision, as it exists today. After discussion, which included allowing the cash reserve for the warranty bond, the subdivision was approved following a motion by Mr. Grace and second by Ms. Rassier.

Next, the Board directed Mr. Grace and Mr. Stiger to go to the Post Falls Mountain West Bank branch to initiate the process of adding them as signatories.

Next, the Board heard from Mr. Austin about backflow compliance. He stated most residents have complied but one on Equus may not be truthful about the existence of a sprinkler system. The Board authorized staff to send letters to those non-compliant.

Next, the Board approved the annual certification of a delinquent account to the County Treasurers Office, following a motion by Mr. Utz and second by Mr. Grace.

## **EXECUTIVE SESSION**

Next, Ms. Rassier made a motion, seconded by Mr. Utz to enter Executive Session under I.C. 74-206 (b) at 7:30 PM. Roll call was unanimous.

The Board exited executive session at 7:55 PM after a motion by Mr. Utz and second by Ms. Rassier. Roll call was unanimous. The Board took the following action:

1. Approved meeting with Welch Comer Engeers to take over finishing the Water Facility Plan with DEQ and seek additional grant funding to help with a portion of the cost. ACE Solutions will be retained as District Engineer.
2. Deferred action on the Seltice Systems contract for Web design.

## **ADJOURN**

With no further business to come before the Board, the meeting adjourned at 8:01 PM, following a motion by Mr. Grace and a second by Ms. Rassier.

Respectfully Submitted,

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Stephen Tanner, Chairman

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John Austin, Manager/ Secretary