

**GREENFERRY WATER DISTRICT**  
**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS**  
**April 9, 2020 2:00 PM, Via Teleconference**  
**CALL TO ORDER AND ROLL CALL**

Chairman Stephen Tanner opened the meeting at 2:00 PM via Zoom. A roll call confirmed that Ron Utz and Rex Grace (via Zoom at the office) and Carol Rassier and Bob Stiger via Zoom were also present. Staff included John Austin, Manager and Bob Kuchenski, Water Operator via Zoom. Guest was Caitlin Kling, Attorney from Hawley Troxell via Zoom.

**OLD BUSINESS**

Next, the Board discussed the Construction Improvement Agreement (CIA) with Aspen Homes on the Riverview Heights subdivision. Mr. Austin stated he discussed the CIA and sent it to Erik Campbell at Aspen. He noted the District would be applying the \$30,000 deposit from Aspen Homes to outstanding invoices they've accrued.

Next, the Board discussed the Accessory Living Unit issue on Kelly and Riverview. Mr. Austin discussed that in conversation with the county planning department that since the project was part of their 'opt-out' program they could not enforce the Accessory Living Unit issue. He said he sent a letter to the party informing them they are out of compliance with our connection policy and to respond back to the District. Mr. Utz stated he will try to contact Panhandle Health about a violation in their septic permit, in order to make enforcement of District policy even more impactful.

Next, the Board approved the highlighted change to Section V – Connection Policy for Multifamily:

B10: Connection fees, minimum monthly usage fees, meter flow size, water service rates, and applicable number of water meters for all multi-family, commercial and/or industrial water service applicants and/or users shall be as determined by the District on an individual case basis.

After discussion, the Board approved the change, following a motion by Ms. Rassier and second by Mr. Utz.

Next, the Board reviewed the annexation policy, Section IX, reviewing polices from Greenacres as well as from Utah and North Carolina. Chairman Tanner stated Greenacres is different from the District, based on their requirements for annexation. He stated he discussed it with Mr. Grace and that the Board should approve this policy now and not try to anticipate every instance that might occur. After discussion, the Board approved the Annexation Policy, Section IX, following a motion by Mr. Utz and second by Mr. Grace.

Next, the Board discussed Section I – Definitions. The Board changed the following:

1. Member: Any person whose primary residence is within District boundaries who may or may not have a connection to the system. Removing primary from the definition.

After Discussion, the Board approved Section I – Definitions, following a motion by Mr. Stiger and second by Mr. Utz.

**ADJOURN**

With no further business to come before the Board, the meeting was adjourned at 3:25 PM, following a motion by Mr. Grace and second by Mr. Stiger.

Respectfully Submitted,

---

Stephen Tanner, Chairman

---

John Austin, Manager