

**GREENFERRY WATER DISTRICT  
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS  
February 11, 2020 5:30 PM, District Office, Coeur d'Alene, Idaho  
CALL TO ORDER AND ROLL CALL**

Chairman Stephen Tanner opened the meeting at 5:30 PM. A roll call confirmed that Ron Utz, Carol Rassier, Bob Foster and Mary Cusack were also present. Staff present was John Austin, Manager.

**OLD BUSINESS**

Next, the Board reviewed again Section IX, Extension and Annexation of the District, that was approved in January. After discussion, the Board directed staff to research other annexation policies and bring the issue to the next meeting.

Next, the Board reviewed Section X, District Property Rights. Sections referring to 30 days notice was amended to 48 hours and part 6 added on the costs to turn meters on and off. After discussion, the Board approved the policy, as amended and attached following a motion by Mr. Utz and second by Ms. Rassier.

Next, the Board discussed a sample application for service installation, to be discussed at the next regular meeting.

**ADJOURN**

The Board then adjourned at 7:41 PM, following a motion by Mr. Foster and second by Mr. Utz.

Respectfully Submitted,

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Stephen Tanner, Chairman

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John Austin, Manager/ Secretary

**SECTION X: District Property Rights**  
**Greenferry Water and Sewer District**

**PURPOSE OF THE POLICY:**

**The purpose of the policy is to provide for the protection of the District's property and to impose penalties for any damage to them.**

**POLICY:**

1. No persons, except properly identified District personnel, representatives, or contractors, shall turn water on or off at the District's shut off, make repairs, connections or replacements, including any water meter on private premises, to any of the District's property.
2. The costs of material and labor for the repair or replacement of District property caused by any water user, or those for whom he is responsible shall be paid for in full by such water user, including removal of or damage to any District locking device on the meter. The costs of material and labor will be invoiced to the address on record of the water user
3. Any person causing encroachment of any District meter, or water line easement by maintaining, constructing, or utilizing any form of impediment, blockage, vehicle, fence, building, device, or harboring an animal, within or on a District meter or water line easement, or ingress/egress to such easement that prevents, delays, or causes harm to the normal administration of District policies, District personnel, representatives, or contractors and fails to remove such encroachment, or remove, control or confine such animal within 48 hours when requested in writing by the District will result in the District shutting off water supply to the premises where such access is prevented. The District will not turn the water on again until such access is allowed.
4. Any person refusing reasonable access to property to District personnel, representatives, or contractors for the purpose of inspecting facilities or for testing, reading, maintaining, replacing or removing meters will result in the District shutting off water supply to the premises where such access is prevented, with notice 48 hours in advance.
5. Any person harboring an animal that prevents or delays normal safe administration of District policies by District personnel, contractors, or representatives shall confine and control such animal within 48 hours from the date of written request by the District. Any failure to confine and control such animal will result in the District notifying Kootenai County Animal Control and shutting off water supply to the premises where such access is prevented. The District will not turn the water on again until such access is allowed.
6. The fee for any District representative to turn the water service on or off is as referenced in Section III(c) Rates and Payment Policies.

