

GREENFERRY WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
January 20, 2020 6:00 PM, District Office, Coeur d'Alene, Idaho

CALL TO ORDER AND ROLL CALL

Chairman Stephen Tanner opened the meeting at 6:00 PM. A roll call confirmed that Bob Foster, Carol Rassier and Mary Cusack were also present. Staff present were John Austin, Manager, Bob and Ian Kuchenski, Water Operators and Roger Glessner, Engineer. Guests were Kent Blanton and Mike Ferry.

PUBLIC COMMENTS

Next, the Board heard from Mr. Ferry about the minutes from July, August, September and November not on the website. Mr. Austin stated they would be posted right away. Mr. Blanton stated the policies were not updated on the website, including the rate structure. Mr. Austin stated he would put the newly approved policies on the website, noting that they are individual files now so they should be easier for residents to access.

OLD BUSINESS

Next, the Board considered the minutes of the December 16, 2019 regular meeting. Mr. Foster and Ms. Rassier stated they could not make a motion to approve the minutes as they were not in attendance at that meeting. Mr. Foster questioned how a second to a motion could be made with Mr. Utz not at this meeting. Mr. Austin stated it is legal for the Chairman to vacate the chair to second a motion, when a quorum for that action is not available. He cited the three-member boards in Kootenai County's four highway districts, and how often it requires that action. Mr. Foster stated his opposition to the concept of the Chairman vacating the chair, so the meeting minutes were tabled until the February meeting.

Next, Mr. Kuchenski presented the Water Operator Report, including water usage over the last five years. The Board discussed snowplowing and directed staff to ensure that the contractors have insurance.

Next, Mr. Austin presented the financial report (including the delinquent list) and the invoice approval list for December. After discussion, the financial report, delinquent list and invoice approval list were unanimously approved, following a motion from Ms. Cusack and a second by Ms. Rassier.

Next, Mr. Glessner stated the water facility plan is awaiting approval, after a meeting with DEQ. He stated DEQ is requiring a zero-based rate structure, even if the District does not adopt it so he is developing that. Mr. Austin stated there is a 60-day process to approve the plan, based on the timeline of the two developments as discussed under the next agenda item.

Next, Mr. Austin updated the Board on the pending developments, including Bayshore Estates going to a preliminary hearing in March. That's why it's imperative that DEQ approve the WFP by then, as the District has provided a will serve letter for that development. Meanwhile, the Riverview Heights final plat is pending within six weeks, which begins the 30-day period for receiving the balance of the capitalization fees and reimbursements. With DEQ's approval of the WFP, Riverview Heights will begin the install of the booster stations as required in their CIA. He stated that he and Mr. Glessner were meeting with Aspen and would finalize their timeline for the installation.

NEW BUSINESS

Mr. Austin discussed the timeline for the construction projects this summer, including the 10" line through the Bayshore development. The Board directed staff to begin the bid specifications so those will be ready when DEQ approves the WFP on the timeline noted above.

Next, the Board discussed generators in the District, in the event of a power outage and directed staff to work with the developer on their install at Riverview Heights.

Next, the Board set a special call meeting for Tuesday, January 28, 2020 at 5:30 pm to discuss the remaining policies.

ADJOURN

With no further business to come before the Board, the meeting adjourned at 8:30 pm, following a motion by Mr. Foster and a second by Ms. Cusack.

Respectfully Submitted,

Stephen Tanner, Chairman

John Austin, Manager/ Secretary