

GREENFERRY WATER AND SEWER DISTRICT
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
August 23, 2021 4:00 pm, Via Zoom

CALL TO ORDER AND ROLL CALL

Chairman Stephen Tanner opened the meeting via Zoom at 4:01 pm. A roll call confirmed Vice Chairman Carol Rassier, Rex Grace, Bob Stiger and Secretary Treasurer Ron Utz were also present. Staff present were John Austin and Stephanie Mueller, Managers, Bob and Ian Kuchenski, Water Operators and Roger Glessner, Engineer. Guest was Robert Norris.

OLD BUSINESS

Next, the Board discussed the Creekside Road Connection issue with Mr. Norris. He noted he would approve of Option #2 in the letter to him dated August 11, 2021 (attached) if the Board would waive the requirement of paying the difference between the capitalization fee in place at the time his application was approved and the current fee. He stated he would agree to run a service line from the end of the District's 2.5" main line to his property, including the cost to locate a meter next to the one at the end of the District's main line.. The Board approved the offer, contingent upon legal review, following a motion by Mr. Grace and second by Ms. Rassier.

Next, the Board discussed the engagement letters for audit services, which in the future will require signature by the Board Chairman . The Board then ratified the engagement of Hayden Ross CPAs for FY 2019 and engagement for FY 2020, following a motion by Mr. Utz and second by Ms. Rassier, and authorized the Chairman to sign the latter engagement letter.

NEW BUSINESS

Next, Mr. Grace made a motion, seconded by Mr. Stiger to approve a 600 amp service with Kootenai Electric Cooperative on an upgrade of power at the well site so multiple pumps can operate at the same time, not to exceed \$17,500.

EXECUTIVE SESSION

Ms. Rassier made a motion, seconded by Mr. Utz to enter into Executive Session, per Idaho Code 74-206 (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student. A roll call vote unanimously approved the motion and the Session began with all staff excused except Ms. Mueller. The Board exited Executive Session at 6:04 pm following a motion by Mr. Grace and second by Mr. Stiger. The Board took no action from Executive Session.

ADJOURN

With no further business to come before the Board, the meeting adjourned at 6:06 pm following a motion by Ms. Rassier and second by Mr. Utz.

Respectfully Submitted,

Stephen Tanner, Chairman

Stephanie Mueller, Co-Manager

GREENFERRY WATER AND SEWER DISTRICT
Box 2788
Hayden, ID 83835
9191 W. Michael Way
Post Falls, ID 83854

August 11, 2021
Mr. Robert Norris
10142 Creekside Road
Coeur d'Alene, ID 83815

RE: Connection to the District Water System

Dear Mr. Norris:

Personnel from the Greenferry Water and Sewer District visited your property on Friday August 6, 2021. This included Roger Glessner, District Engineer, Bob Stiger and Rex Grace, Board Members, and Bob Kuchenski, District Water Operator. The Board wants to resolve this issue and as such has advised the District's legal counsel of the matter.

Your application was approved by the District in June 2014. As you can see from the attached policy in affect at the time of your application, a written request for an extension to connect to the system must be made by the applicant within 6 months of the date of application or the connection fee is forfeited. The District can find no record of a written request for an extension beyond 6 months to connect to the system. If you have any documentation for an extension please provide that to the Board for consideration. In the absence of any such documentation, the Board feels it's in the best interest of both parties to resolve this, so please consider the following options:

1. Request a refund of the fees paid in 2014. The District policy allows for a partial refund if within 6 months. Although it's been 7 years, I believe the Board would consider this option.
2. Request a new connection to the water system. As you know, the Capitalization Fee increased in the months following your 2014 approval. The new Fee is \$9,200 plus the cost of installation. The Board may consider a credit against this fee for the amount you've previously paid, \$3,150. If you select this option, the District would install a meter at the end of the existing 2 inch water main on Creekside Road. You would then be responsible for extending the service line to your property.
3. Request an extension of the main line on Creekside to your property. The District would install a meter at the location where the line ends so you can construct the extension to your property. All construction costs for the extension of the main line must be borne by you. The Idaho Department of Environmental Quality (IDEQ) must approve the extension of the line, following approval by the District's engineer. Please note, the District has no control over the review or timing for a response by IDEQ.

Time is of the essence on this matter as there is only one more connection allowed in the District at this time. The District is expected to complete improvements to the District's capacity in 2022, pending review and approval by IDEQ. Please let me know how you'd wish to proceed. I can be reached at (208) 651-2192 or at austin.consultingcda@gmail.com .

John Austin
Manager