

**GREENFERRY WATER DISTRICT
MINUTES OF THE SPECIAL BOARD OF DIRECTORS
May 20, 2021 4:00 pm, via Zoom**

CONVENE MEETING AND ROLL CALL

Chairman Stephen Tanner opened the meeting via Zoom at 4:00 PM. A roll call confirmed Vice Chairman Carol Rassier, Bob Stiger, Rex Grace and Ron Utz were also present. Staff present were John Austin, Manager, Debbie Swenson, Accountant and Roger Glessner, District Engineer.

OLD BUSINESS

Next, the Board heard from Ms. Swenson and Mr. Austin on the financials. Ms. Swenson updated the delinquent list based on the receipt of a payment and will email the new list to the Board. Ms. Rassier then made a motion to approve the amended delinquent list. After a second by Mr. Stiger, the motion passed unanimously. The Board then discussed the invoice approval list, including a payment to a resident for reimbursement of fees paid for an irrigation meter that has yet to be installed because of pressure issues. Mr. Utz then made a motion, seconded by Mr. Grace to approve the invoice approval list. The motion passed unanimously. Mr. Austin then provided the financials, including the balance sheet and profit and loss statement for April 30, 2021. Mr. Stiger then made a motion, seconded by Mr. Utz to approve the financials. The motion passed unanimously. Mr. Utz then asked that he and Ms. Rassier meet with Mr. Austin and Ms. Swenson at the office on May 27, 2021 to discuss the role of the Secretary/Treasurer to review and approve the financials on behalf of the Board.

Next, the Board received an update on the Well #3 project. Mr. Glessner said he met with the property owner south of the District's wells and there is a separation problem with their system being within 100 feet of the District's wells. He said he's discussed it with Welch Comer and all that is required is to move the Well #3 site slightly to the north, which they agreed to do. He said it will now be at least 35 feet from Well #2. He said the south property system still needs to move based on its proximity to Well #1. He suggested that they mark the 100 foot setback and hire a contractor to work to move the system at District cost.

Next, Chairman Tanner discussed the septic system at the office and his contact with Panhandle Health District (PHD) and the Department of Environmental Quality (DEQ). He noted Mr. Austin also spoke with PHD because they recently approved a holding tank for a family member. Mr. Glessner said in his discussions with PHD that no holding tank can go in, unless DEQ has a process to get a holding tank permit. Chairman Tanner said it should now be up to DEQ to note any violations during their annual review of the District's system and the Board agreed.

Returning to the Well #3 project, Mr. Stiger said it's important to get the septic issue resolved so Welch Comer can continue the project. Mr. Grace noted on the Well #3 schedule that the next step is the topographical survey which can now proceed according to Mr. Glessner. Mr. Stiger requested that Mr. Glessner get an email from Welch Comer confirming they have the go-ahead on the next step.

ADJOURN

With no new business to come before the Board, Ms. Rassier motioned for the meeting to be adjourned and Mr. Grace seconded the motion at 5:30 pm.

Respectfully Submitted,

Stephen Tanner, Chairman

John Austin, Manager