

**GREENFERRY WATER AND SEWER DISTRICT  
MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING  
February 27, 2024 8:45 AM, at the District Office and Via Zoom**

Chairperson Carol Rassier opened the meeting at 8:45 AM.

**Additional Board in Attendance:**

Vice Chairman, Dr. Bob Stiger

Secretary/Treasurer, Ron Utz

Member, Rex Grace

Member Susan Sloyka

**Staff in Attendance:**

Manager, John Austin

Engineer, Roger Glessner

Operator, Ian Kuchenski (via Zoom)

**OLD BUSINESS**

Mr. Glessner updated the Board on the recommendation of the projects subcommittee (Dr. Stiger, Mr. Grace and Mr. Austin) with the assistance of Mike Reynolds, to postpone the Well #1 project until the fall of 2024 or spring of 2025. He stated the reason for this is because a pre-owned generator was found that is available immediately, rather than over a period of 40 weeks as was previously discussed with the Board. The price of the unit, including delivery is \$41,000, well below the \$77,000 quoted on the new generator. This diesel-powered generator, 300 KW, with only 282 hours on it, could be in place by May, after a concrete pad has been installed, and the 400 amp service received and installed by Bigfoot. After discussion, including from Mr. Austin that delaying the project will allow for the cash flow to fund the generator, the Board approved the purchase following a motion by Ms. Sloyka and second by Dr. Stiger. The motion was amended to include the cost of a transfer switch and entry breaker. The amended motion passed unanimously.

**Action:** Mr. Glessner will work with the supplier to acquire a generator and prepare the site for it and to work with Bigfoot on the installation.

**Due Date:** June 1, 2024

The Board then approved the contract with Bigfoot to acquire and install the 400 amp service and generator, following a motion by Mr. Utz and second by Mr. Grace. Chairperson Rassier signed the contract and Mr. Austin will mail a check to Bigfoot for the deposit on the contract.

Mr. Glessner then discussed the well house expansion, detailing how the project has been reduced based on the issues discussed in previous meetings, including the containment area for the chlorine storage. Mr. Austin noted if the project comes in around Mr. Glessner's estimate of \$50,000, the \$24,000 grant would pay a large portion of the cost. He stated Mr. Kuchenski will look into security cameras for the site, which were also covered by the grant.

Mr. Austin then discussed the inventory program that Mr. Kuchenski has started. Mr. Grace noted his program will work until a database program is acquired. Mr. Austin presented the spreadsheet to date, including items in the shop area, and explained how Mr. Kuchenski can add other items, like the meters, valves and booster stations, with their locations that can be tracked to the master map Mr. Glessner is preparing.

**Action:** Staff will continue work on the inventory programs, with assistance from Mr. Glessner and Mr. Grace.

**Due Date:** June 1, 2024

Mr. Austin then briefly discussed his contact with John Thurston on the easement issue west of the well house property. He stated he'll work on the agreed amendments to the easement agreement to limit access to the well site.

**Action:** Mr. Austin will continue to work with legal counsel on the easement agreement changes.

**Due Date:** March 18, 2024

Mr. Ian Kuchenski gave an update on the fence, with work completed by the contractor. Mr. Austin stated the slats on the fence are not acceptable and recommended that Mr. Ian Kuchenski notify them of that. He agreed and will contact the fence contractor.

## **ADJOURN**

With no further business to come before the Board, the meeting adjourned at 9:45 am.

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Carol Rassier, Chairperson

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John F. Austin, Manager